

## Homeless Shelter Worker

Family Promise of the Chippewa Valley – Beacon House

Part-time- Nights and Weekends

### [DUTIES]

Supervise shelter during evening and weekend hours. Serve as main contact for guests of Beacon House, which accommodates up to 6 families with children at a time.

### [EDUCATION]

Must be a mature individual over the age of 18 with a high school diploma. Some college in a relatable field or equivalent experience preferred, but not required.

### [JOB REQUIREMENTS]

Excellent communication, conflict resolution and documentation skills. Ability to analyze situations and information. Be able to make decisions independently. Be aware of what needs to be done and take initiative to complete without needing to be asked. Applicant must be flexible and a team player as things are ever changing with the COVID-19 situation. Must adhere to confidentiality policies and demonstrate exceptional integrity.

### [APPLICATION PROCESS]

**Email Cover Letter and Resume to Amy Giani at [agiani@familypromisecv.org](mailto:agiani@familypromisecv.org)**

**REQUIRED *If both are not submitted it will not be reviewed.***